

MERCERWOOD SHORE CLUB HOUSE RULE AND POLICES  
(Can also be found at [www.mercerwood.com](http://www.mercerwood.com))

FINAL REVISION JULY 14, 2015

GENERAL POLICIES AND RULES

1. This is your Club – please take pride and leave the Club cleaner and neater than you found it.
2. Members must sign-in themselves, and all guests at the front desk or pool desk; please know your member number.
3. All Members are required to display current MSC parking sticker. The sticker should be placed on the passenger side of the windshield.
4. Remember that this is an active Club in a residential neighborhood; members should demonstrate exceptional courtesy to our neighbors by controlling noise, litter, and taking care not to block their driveways.
5. The Club closes at 10:00PM, and all premises must be vacated at this time, except for special events and return trips from boating outings (during the summer the months the beach is open to members until 11:00PM on Fridays & Saturdays).
6. The Club maintains a lost-and-found as a courtesy, but is not responsible for lost or stolen articles. Valuables are kept in the office. On the first day of each month, all items in the lost-and-found will be taken to Youth and Family Services.
7. Dogs are prohibited from the Club, except when taking directly to or from a boat. **Service dogs are allowed.**
8. There is no smoking or vaping on the premises.

9. Members are financially responsible for property damaged by members or their guests
  
10. Children entering the 5<sup>th</sup> grade or younger must be accompanied by a responsible person, 15 years of age or older, while at the Club.
  
11. Caution! Parents are responsible for the safety of their children at all times. Due to the high risk nature of the play areas and water areas, including the pool and lake, children of any age who are not capable swimmers or self-reliant should not be left unattended. Staff is present to help supervise, but does not provide childcare services. Especially in the off-season, when few adults are present on the grounds, parents should not assume children are safe left alone.
  
12. The Aquatics Supervisor and lifeguards are authorized to enforce all beach and moorage safety precautions, and will expel uncooperative members from the grounds if necessary. Please remember staff is present to help make the Club a safe and enjoyable place for all members.
  
13. No fireworks allowed on Club property at anytime.

## **Discipline Policy**

Members, whose inappropriate activity (including the activity of their children) results in damage to Club property, or damage to guest or member property, may be expelled from the Club depending on the severity of the action, damage or crime. There will be no tolerance for weapons on Club property. Any criminal activity may result in the membership being terminated, in accordance with the bylaws.

## Guest Policy

1. A member host (including member children) must accompany every guest at the Club at all times. There is no guest fee for nannies, grandparents, and other guests that supervise members' children while at the Club, provided that all such guests shall sign-in and indicate how many children are in their care.
2. A guest fee of \$6.00 per day per person will be billed to the member host for each guest child or adult brought to the club. **Month-long guest passes for houseguests are \$90.00 per person.**
  - ✓ Each guest may visit the Club only twice per week, except for houseguests with a month-long pass, nannies, grandparents, and other guests that supervise members' children while at the Club.
  - ✓ The member host must register with the office nannies, grandparents, and other guests that supervise members' children while at the Club. Nannies, grandparents, and other guests that supervise members' children while at the Club shall not be entitled to extra parking stickers.
  - ✓ Please see office for the houseguest pass. Houseguests may use the Club only when accompanied by the member host.
  - ✓ Space at the pool and the beach can be quite crowded during busy summer days, so group gatherings are limited to no more than 12 persons at the beach per member family, except for pre-planned Club functions.
3. Group gatherings at the beach are limited to no more than 12 persons per member family, except for pre-planned Club functions.
4. If you would like to plan on having a group gathering at the beach, please contact the office to see if the space is available.
5. Non-member guests **must** park **above** gate to beach and respect the "member only" parking signs.
6. Club facilities are not available for large group gathering of more than 12 on Memorial Day weekend, Fourth of July, Seafair weekend, or Labor Day weekend.
7. The only beach space available for Groups larger than 12 per member family is the north end of the beach, reserving the more active play area for members.

### **Beach Guest Policy**

If you plan on having more than 12 guests at the beach *please* contact the main office for a beach rental contract. **Groups of more than 12 guests per member family, but not to exceed 35 guests may reserve a space at the beach.** Space is only available on Mondays through Thursdays, during the summer months between the hours of 11:00am – 5:00pm. The MSC Board of Directors must approve any exceptions to these beach policies

***The Clubhouse lounge is currently unavailable for rental.***

## Upstairs Lounge Use Policy

1. Member use only, guest(s) must be accompanied by a member; you will be charged \$6 per guest.
2. The maximum occupancy, including the “Manta Bar” is limited to 96 persons (per City of Mercer Island Code).
3. Banquet permits are required for Club sponsored events. **There is absolutely no sale of liquor allowed at the club and all persons consuming alcohol must be at least 21 years of age.**
4. All members please sign in at the front desk, including signing in your guests.
5. Children entering the 5<sup>th</sup> grade or younger must be accompanied by a responsible adult 15 years of age or older.
6. Each member is responsible for cleaning all areas after use.
7. Please be aware of others when choosing music and volume level.
8. Please put all equipment back where it belongs.
9. Please refrain from using lounge and /or having children accompany you in the lounge with wet bathing suits.
10. If you are the last one to leave, please close all windows, doors, turn off any electronics (TV's etc.) and turn out the lights.

**The lounge is currently not available for rental**

## **Multi – Purpose Room Use Policy**

1. Member use only, guest(s) must be accompanied by a member.
2. **Children entering the 1<sup>st</sup> grade or younger must be accompanied by a responsible person age 12 years or older.**
3. The maximum occupancy is limited to 49 persons (per City of Mercer Island Code).
4. All members please sign in at the front desk, including signing in your guests.
5. Each member is responsible for cleaning all areas after use.
6. This room serves as both a 'kids lounge' and exercise/class space, please check with the front desk for a current schedule.
7. Please be aware of others and keep noise to 'inside voice' level.
8. Please put all equipment back where it belongs after use.
9. You are responsible for the actions of your children and any other children that are visiting the club as your guests.
10. This space may be monitored or recorded with video equipment.

**The Multi - Purpose Room is currently not available to rent**

## **Picnic Table Reservations**

1. Members may reserve **one** picnic table for their use at the beach per the following:
- 2. No more than one table may be reserved for use at the same time.**
3. A table cannot be reserved more than 7 days in advance.
4. A table must be reserved through the office and must display a reserved table sign procured through the office and must have an office staff signature.
5. A table is not reserved by simply placing one's picnic supplies on a table, then leaving the club grounds to return to use table later in the day; members who leave tables unattended may be subject to having their items removed from the table during busy periods.
6. Tables cannot be reserved on Memorial Day, the Fourth of July, Seafair Weekend or Labor Day.
- 7. Members can only reserve a table twice per month June 1 – September 30. This applies to Fridays, Saturdays and Sundays.**
8. When using Club BBQ's, please be prepared to share, as there is a limited amount of BBQ's at the Club.



## Parking Policies

1. All members are required to display current MSC parking sticker. Please place parking sticker on the passenger side of your vehicle's windshield.
2. No non-member vehicle parking below the beach gate or in member only designated stalls; you are responsible for directing your guests to an appropriate parking stall.
3. Parking at the Club is extremely limited; please observe posted regulations. We must keep the fire lanes clear (indicated by red or yellow curbing).
4. Parking in the marked areas are for boat trailers only on busy weekends the **boat trailer parking will be limited to a maximum of two stalls**. Boats can be taken out of the water at no charge at the Mercer Island Boat launch and trailers can be stored there. We have very limited car parking on busy weekends.
5. Overflow parking is allowed in the parking area north of the tennis courts; please take care not to block private driveways and please Parallel Park.
6. Bicycles should be parked in the bicycle rack (to be located to the right of the main entrance to the clubhouse) if there is space available.
7. At the beach, bikes are to be parked by the restrooms.
8. Bikes parked in undesignated places may be moved to the bike rack and locked.
9. No parking or extended waiting in any driveway.

## Swimming Pool Rules

1. The lifeguards are in charge of pool safety at all times.
2. Please report all accidents/emergencies immediately to the lifeguard and 911.
3. When lifeguards or attendants are not present (**per KCH rules**)
  - a. Children age 12 and under need to be accompanied by a responsible adult (age 18 & over) at all times the child is at the pool
4. Bathers wearing diapers need to have tight fitting protective coverings.
5. Diapers must be changed in designated diaper changing area of restrooms.
6. If you have a communicable disease that can be transmitted by water or have been ill with diarrhea or vomiting in the last two weeks, do not use the pool.
7. Bathers with seizure, heart or circulatory problems are advised to swim with a buddy.
8. Do not use the pool when under the influence of alcohol or drugs.
9. The lifeguards have the authority to expel persons from the pool for infractions of the swimming pool rules or refusal to obey lifeguard instructions.
10. No running on the deck or horseplay in the pool.
- 11. Children under 8 years of age must be accompanied by an adult in the water or pass a swim test to be unaccompanied in the pool.**
12. Lifeguards are present to help supervise and enforce safety rules, but children are best supervised at all times by their parents.
13. For health and maintenance reasons, swimmers must wear bathing apparel while in the water; gym trunks, cut-offs, and street clothes are not allowed.
14. No diving in depths under five feet.
15. Forward diving only is allowed, no backwards or sideways jumping or flips whatsoever except from the low dive.

16. Pool equipment – toys, balls, masks, fins, snorkels or inflatable swimming devices – are not allowed during crowded times. The lifeguard may grant permission to use such equipment in the shallow end during uncrowded periods.

17. During open swim kickboards are only allowed for swimming laps.

18. No food or drinks are allowed in the pool water and no glass containers allowed in the water, pool deck or terrace areas.

**19. NO DOGS OR PETS AT ANY TIME.**

## Diving Board Rules

1. Low Dive: Must be able to swim to the side of the pool. Parents must accompany children under the age of 6 to the diving area and wait for the diver on the side of the pool.
2. High Dive: Must be at least 6 years old and be able to swim the length of the pool. Should be very comfortable with the Low Dive **A SUPERVISED SWIM BY A LIFE GUARD OR STAFF MEMBER must be taken before using the high dive.**
3. One person on the board at a time.
4. Adults may not carry children in their arms when jumping off diving boards.
5. No spotting or catching children off boards at any time.
6. No swinging from bars, hanging on boards, or running on boards.
7. No cartwheels, handstands, backwards jumping, or trick dives off the boards.
8. Divers must go straight off the end of the board with only one bounce.
9. Do not jump or dive from board until previous person is at the side wall.
10. No goggles, masks, fins, snorkels, floatation devices, or any toys allowed off the boards.

## Wading Pool Rules

1. The lifeguards are in charge of pool safety at all times.
2. **Parents must accompany children under the age of 5 in the toddler pool area (per KCH rules).**
3. Bathers wearing diapers need to have tight fitting protective covering.
4. Diapers must be changed in designated diaper changing area of the restrooms.
5. If you have a communicable disease that can be transmitted by water or have been ill with diarrhea or vomiting in last two weeks, do not use the pool.
6. Bathers with seizure, heart or circulatory problems are advised to swim with a buddy.
7. Do not use pool when under the influence of alcohol or drugs.
8. No running on deck or horseplay in the pool.
9. No food or drinks are allowed in the pool water.
10. Persons failing to follow rules are subject to removal from the premises.
11. The lifeguards have the authority to expel persons from the pool for infractions of the swimming pool rules or refusal to obey lifeguard instructions.
12. If you are old enough to use a toilet, you should use it not the pool.

## Spa Rules

1. Spa use should be limited to fifteen minutes at any one session
  - a. **Children age 12 and under need to be accompanied by responsible adult (age 18 & over) at all times the child is at the spa (Per King County Health Dept. Rules)**
2. **Children age 5 and under shall not use spa (PER King County Health Dept. Rules)**
3. **Bather capacity is 10 users at a time**
4. Women who are or might be pregnant should seek physician's advice before use of spa
5. Bathers suffering from heart disease, diabetes, or high blood pressure should consult a physician before using spa
6. Bathers with seizure, heart or circulatory problems are advised to bath with a buddy
7. No running on deck or horseplay in spa
8. Do not use spa when under the influence of alcohol or drugs
9. No food or drinks are allowed in the spa water
10. If you have a communicable disease that can be transmitted by water or have been ill with diarrhea or vomiting in last two weeks, do not use the spa
11. Persons failing to follow rules are subject to removal from the premises
12. The lifeguards have the authority to expel persons from the pool for infractions of the swimming pool rules or refusal to obey lifeguard instructions

## Moorage and Beach Area Rules

### Beach Area

1. Swimming is allowed only in the designated roped area. If you use MSC for access to Lake Washington for open water swimming training, paddle boarding, sailing and or kayaking, you cannot leave the designated roped area when lifeguards are on duty as this poses safety, insurance and legal liabilities to MSC
2. Absolutely no swimming allowed in the moorage and docking area for safety reasons.
3. No running on the docks, or swimming under the docks.
4. Lifeguard service is provided at the beach on summer afternoons, weather permitting, from 12:00PM to 8:00PM beginning the last day of school through Labor Day.
5. Parents are responsible for the behavior and safety of their children at all times.
6. **Children under the age of 12 must be supervised at the beach by a responsible person 15 years of age or older.**
7. Young children or weak swimmers will be required to pass a "MSC Swim Test" (the ability to swim 1 length of the pool unassisted) before being allowed to swim in the beach/swim area.
8. Beach non-member guests must park above the gate to beach.
9. All cars must have an MSC sticker visibly displayed in the front passenger side windshield.
10. Aqua socks or tennis shoes are recommended for swimming at the beach, as debris and glass may wash ashore.

11. The beach is off limits after 11:00 p.m., and the gate will be locked; sleeping on boats or trespassing is prohibited.
12. If you are the last person to leave the beach, it is your duty to close and lock the gate as you leave.

### **Moorage**

**(See Moorage Contract for complete rules of moorage users)**

1. Boats may only be taken out by the member-owner. No exceptions.
2. **All kayaks, canoes, paddle boards and other pwc (personal water craft) users must use the boat launch as entry to Lake Washington or the signed area just to the south of the swim area. Please do not use the swim area to access Lake Washington as this poses safety, insurance and legal liabilities for MSC.**
3. **Dock starts for water skiers, etc. are strongly discouraged.**
4. **Water skiers and wake boarders may not ski up to the MSC docks.**
5. All boats using moorage, launch or docks are required to have MSC stickers visibly displayed.
6. Obtain key from office if you need to use the launch/moorage area in the early morning or late evening. A \$15 key deposit is required.
7. Please visit [www.mercerwood.com](http://www.mercerwood.com) for current boating and safety requirements by U.S. Coast Guard, Marine Patrol and others.
8. Boats belonging to members and guests of members may tie up to the outside of the dock as long as the responsible member remains at the beach the entire time that the boat is docked there.



## **Fitness Center Rules**

1. Member use only, guest(s) must be accompanied by a member and must pay \$6 per guest per day.
2. All members must sign in at the front desk, including signing in any guests.
3. No one under the age of 16 (ages 11 – 15 must be supervised by an adult) shall be allowed to use the fitness equipment.
4. Classes are for members and guests accompanied by members only; both members and their guests must pay any fee associated with the class.
5. Each person is responsible for spraying MSC provided cleaning solution and wiping off sweat from the equipment when finished so that the equipment is clean and dry for use by the next person.
6. Please be considerate of others when choosing music volume. The MSC staff will monitor the level of club sound music. Members should be mindful that loud music will not be tolerated. Be respectful of others when playing music and obtrusive.
7. Please put all equipment away after use
8. Only one 30-minute workout allowed on the cardio equipment when others are waiting.
9. If you are the last one to leave, please close all windows, doors, and turn out the lights.

## **Tennis Court Rules**

1. **Members must sign guests in at the front desk.** There is a \$6.00 charge for each guest for each set (1 ½ hours of play), billable to the member-host.
2. All players must wear regulation tennis shoes (non-marking soles). Non-regulation shoes will damage the courts.
3. Please observe all tennis etiquette, including:
  - a. Good conduct and sportsmanship should prevail
  - b. Wear appropriate clothing (shirts and shoes)
  - c. Avoid noise that would disturb other players
  - d. Stay off the courts when not in play
  - e. Avoid walking through a court when play is in progress
4. A ball machine is available; please check with the office.
5. Bicycles, skateboards, big wheels, roller skates, etc. and food and drinks (other than water) are not allowed on the tennis courts.

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